

The University of Birmingham Guild of Students is a charity and the students' union for more than 36,000 students. We represent our members to the University and other organisations on the issues that matter to students most. We also exist to help students develop skills outside of study, have fun, meet people and make sure their time at Birmingham is special.

Facilities Manager

£38,143 (rising to £41,680) per annum – full time 35.5 hours per week

The Guild wishes to recruit a proactive Facilities Manager who will be responsible for the day to day maintenance of the Guild building including cleaning, and is the designated Officer for Health & Safety.

The Guild is a values led organisation. As a not for profit charity, income generated in our commercial services funds student activities.

The role

This role has responsibility for ensuring the highest standards of presentation in the Guild building and its facilities. It is also responsible for organisational compliance with legislative health and safety requirements. The role will act as the project manager and oversee all building alterations, developments and improvements in accordance with agreed plans, available resources and environmental impact, working with University Estates as required.

The benefits

We offer great benefits including:

- 5 days close down during Christmas, and 2 during Easter each year, in addition to bank holidays and 21 days annual leave (meaning you will not work during Christmas, New Year or Easter).
- Full sick pay from the moment you start working for us.
- A comprehensive suite of basic training for all employees which includes Equality & Diversity, Mental Health Awareness and Data Protection
- Discounted membership rates at University of Birmingham Sport & Fitness
- We provide all new staff with the opportunity to join the NEST pension scheme. The Guild contributes a matched payment of between 4-6% of your salary, with the percentage being up to you to decide.

We are a Times 100 employer and in our most recent staff survey (2021) 98% of our staff said they are proud to work for this organisation.

The Guild of Students is committed to equality, diversity and inclusion and welcomes applications from all members of the community.

Closing date for applications: Monday 15th November 2021 at 9.00am

To apply please visit: <https://apply.guildofstudents.com/position/facilities-manager>

Should you need to complete your application in an alternative format, please email staffing@guild.bham.ac.uk.

