

**Present**

Alex Keen, Education Officer (**EO**)  
 Syed Sadath, Guild President (**President**)  
 Hope Aquilina, Welfare & Community Officer (**WCO**)  
 Devansh Jhamnani, Activities & Employability Officer (**AEO**)  
 Ravikiran Rajashekar, International Officer (**IO**)  
 Lara Parker, Sports Officer (**SO**)  
 Ritakshi Maheshwari, Postgraduate Officer (**PGO**) (Chair)

**Also in Attendance**

Jo Thomas, Chief Executive (**JT**)  
 Chike Dike, Executive Assistant (**CD**) (note taker)

**Apologies**

The Chair welcomed everyone, and the meeting started at 12:00.

No	Item for Discussion	Notes	Action
1	<b>Minutes of the Previous meeting (28.10.24)</b>	<p>The Chair presented the minutes of the previous meeting, dated the 28<sup>th</sup> of October 2024 for the Officer Team's approval.</p> <p>The Officer Team approved the minutes as an accurate record of the meeting.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p>
2	<b>Officer Diaries</b>	<p>The Officer Team discussed their key meetings for the week ahead:</p> <p><b>SO</b> – Sports Night tickets Meeting, Engagement Committee briefing, Green Impact Students' Union Sustainability Forum, EDI Working Group, meeting with UBsport, meet UoB Paris Olympic stars.</p> <p><b>WCO</b> – West Midlands Uni Sexual Violence Forum, CAL College Reps meeting, HR Committee, Misconduct Committee, Drugs and Alcohol Impact Steering Group.</p> <p><b>EO</b> – UQUAC, 125<sup>th</sup> Anniversary Student Engagement meeting, Senate, Professional Development Advisory Board meeting, University Relationships, meeting with Sheffield University Library team.</p> <p><b>PGO</b> – SRSAB Agenda Setting meeting, Surveys Action Group meeting, CAL Speak and Lead, Senate Guild pre-meet, Careers Network meeting, University Challenge briefing session, Senate, University Relationships.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>

		<p><b>AEO</b> – Valefest Planning, Career Network meeting, Engagement Committee Briefing, Alumni Impact Fund project, Communication Marketing Manager interviews.</p> <p><b>IO</b> – Birmingham Sanctuary Group, HR committee, Career Department catch up, University Challenge briefing, University Relationship, International Mobility Steering Group.</p> <p><b>President</b> – University Relationship, Coffee with President, 1-1 with Vice Chancellor.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>
<b>3</b>	<b>Officer Projects</b>	<p><b>IO</b> – Christmas events for International Students, Food Festival.</p> <p><b>AEO</b> – networking event, student success stories, Be-Inspired campaign, PHD Research Study Portal Project.</p> <p><b>WCO</b> – working with Disabled Students’ Officer on an invisible disability campaign, housing fair.</p> <p><b>President</b> – Coffee with President podcast.</p> <p><b>SO</b> – Club Exec Group.</p> <p><b>PGO</b> –. Desi Night, Christmas Party for PG &amp; International students.</p> <p><b>EO</b> – development for the student rep systems, hosting the college and Senate Rep Forum, interdisciplinary education.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>
<b>4</b>	<b>Schools/Colleges/ Dubai Update</b>	IO flagged that there were new student leaders elected in Dubai last week.	<b>Noted</b>
<b>5</b>	<b>Part-Time Officers</b>	Nothing to discuss.	<b>Noted</b>
<b>6</b>	<b>Officer Away Day Activity</b>	The Officers discussed and decided what activity they would like to do for their away day.	<p><b>Noted</b></p> <p><b>Noted</b></p>
<b>7</b>	<b>AOB</b>	EO and WCO updated on meeting with the local MP and noted that it went very well. EO and WCO noted that the MP is open to the possibility of coming along to Guild events such as the Guild awards.	<b>Noted</b>

The meeting finished at 12:54