

**Present**

Ravikiran Rajashekar, International Officer (**IO**) (Chair)  
 Ritakshi Maheshwari, Postgraduate Officer (**PGO**)  
 Syed Sadath, Guild President (**President**)  
 Devansh Jhamnani, Activities & Employability Officer (**AEO**)  
 Lara Parker, Sports Officer (**SO**)  
 Hope Aquilina, Welfare & Community Officer (**WCO**)

**Also in Attendance**

Jo Thomas, Chief Executive (**JT**)  
 Amber Challinor, HR Coordinator (**AC**) (note taker)  
 Chike Dike, Executive Assistant (**CD**) (note taker)  
 Adam Sheridan, Director of Engagement (**AS**) (for item 5)

**Apologies**

Alex Keen, Education Officer (**EO**)

The Chair welcomed everyone, and the meeting started at 12:00.

No	Item for Discussion	Notes	Action
1	<b>Minutes of the Previous meeting (29.07.24)</b>	<p>The Chair presented the minutes of the previous meeting, dated the 29<sup>th</sup> July 2024, for the Officer Team's approval.</p> <p>The Officer Team approved the minutes as an accurate record of the meeting.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p>
2	<b>VC Catch Up</b>	JT and the Officer Team discussed talking points for the upcoming VC catch up on the 28 <sup>th</sup> August.	<b>Noted</b>
3	<b>Officer Diaries</b>	<p>The Officer Team discussed their key meetings for the week ahead:</p> <p><b>President</b> – Academic Services meeting, Meeting with the Director of Engagement, Misconduct Committee training session</p> <p><b>IO</b> - Careers Network session, Action Planning Session, Misconduct Committee training session</p> <p><b>AEO</b> – Guild Incoming Officer Session, Filming with C&amp;M department, Student Groups Catch up session</p> <p><b>PGO</b> – Q &amp; A meeting with registry briefing, Speed dating meeting, Meeting a student about a potential football tournament.</p> <p><b>SO</b> – Filming for UBSport, Meeting with a sports psychologist, Guild Incoming Officer Session.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>

		<b>WCO</b> – Filming a voiceover for the Guild, Drugs and Alcohol impact meeting group, meeting with Not On Project researchers.	<b>Noted</b>
<b>4</b>	<b>Officer Projects</b>	<p>WCO: Research for community cookbook</p> <p>President: Working on 125th anniversary project with the Director of Engagement</p> <p>SO: Girls night In, Project with sports psychologist</p> <p>IO: Language cafe</p> <p>AEO: Livechat, treasure hunt and Valefest planning</p> <p>PGO: Speeddating, PGT wellness evening</p>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>
<b>5</b>	<b>Venues Update</b>	<p>AS joined the meeting to update the Officer Team about the ongoing venues changes, including a renovation of Joe’s Bar.</p> <p>AS asked the Officer’s to share their thoughts on the design plans for Joe’s Bar</p> <p>The Officer Team agreed that the renovation was positive and the SO asked AS to clarify if the space would still be suitable for Sports Night events.</p> <p>AS noted that the space would be fully functional for all late night events, and also flexible for day time events.</p> <p>AS left the meeting</p>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>
<b>5</b>	<b>Schools/Colleges/ Dubai Update</b>	Nothing to discuss.	<b>Noted</b>
<b>6</b>	<b>Part-Time Officers</b>	Nothing to discuss.	<b>Noted</b>
<b>7</b>	<b>AOB</b>	<p>The Officer Team noted that they were working on a statement about the UK riots.</p> <p>The Officer Team discussed the new Ofs requirements on sexual misconduct and harassment coming into effect.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p>

The meeting finished at 13:00.