

Present

Alex Keen, Education Officer (**EO**)
 Syed Sadath, Guild President (**President**)
 Hope Aquilina, Welfare & Community Officer (**WCO**)
 Devansh Jhamnani, Activities & Employability Officer (**AEO**)
 Ravikiran Rajashekar, International Officer (**IO**) (Chair)
 Lara Parker, Sports Officer (**SO**)
 Ritakshi Maheshwari, Postgraduate Officer (**PGO**)

Also in Attendance

Jo Thomas, Chief Executive (**JT**)
 Chike Dike, Executive Assistant (**CD**) (note taker)

Apologies

The Chair welcomed everyone, and the meeting started at 12:00.

No	Item for Discussion	Notes	Action
1	Minutes of the Previous meeting (04.11.24)	<p>The Chair presented the minutes of the previous meeting, dated the 4th of November 2024 for the Officer Team's approval.</p> <p>The Officer Team approved the minutes as an accurate record of the meeting.</p>	<p>Noted</p> <p>Noted</p>
2	Officer Diaries	<p>The Officer Team discussed their key meetings for the week ahead: Officer Away Day.</p> <p>SO – Engagement Committee, Sports Access Fund panel, Management meeting with UB, CQAAC.</p> <p>WCO – Residency meeting, Sport Access Fund panel, housing catch-up, meeting with SANDAM</p> <p>EO – meeting with Sustainability Director, assessment and feedback filming, Student Experience and Engagement Group, Student Disability Association, Russell Group SU International Priority Group.</p> <p>PGO – Appointments Panel, CoSS CQAAC, Student Experience and Engagement Group, Guild Library Meeting.</p> <p>AEO – University Misconduct Committee, Dubai Training, 1-1 with Career Department Team, Charing Engagement Committee, Alumni Impact Fund panel, meeting comms and marketing.</p> <p>IO – Language Café, Food Fair meeting.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>

		President – Residency Fee Consultation Meeting, Appointments Panel.	Noted
3	Officer Projects	<p>President – Coffee with President Podcast, West Midlands Conference.</p> <p>EO – Surveys Action Group, Guild’s response to NSS.</p> <p>AEO – Student Success Story podcast, Career Network Alumni event.</p> <p>SO – Sport’s Night swap shop.</p> <p>IO – December events, Food Fair, Internation Student PSW visa issue.</p> <p>WCO – Cookbook, Community Breakfast.</p> <p>PGO – working with Registry on PSW visa, Desi Fab Night.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
4	Schools/Colleges/ Dubai Update	Nothing to discuss.	Noted
5	Part-Time Officers	EO highlighted upcoming meeting with Disabled Students’ officer to coordinate work around disabled students.	Noted
6	AOB	EO and WCO noted that they were invited to the Education Advisory group to do a 5-minute panel on the main issues facing student experience.	Noted

The meeting finished at 13:00.