

Present

Alex Keen, Education Officer (**EO**)
 Syed Sadath, Guild President (**President**)
 Hope Aquilina, Welfare & Community Officer (**WCO**) (Chair)
 Lara Parker, Sports Officer (**SO**) (Chair)

Also in Attendance

Jo Thomas, Chief Executive (**JT**)
 Amber Challinor, HR Coordinator (**AC**) (note taker)

Apologies

Ritakshi Maheshwari, Postgraduate Officer (**PGO**)
 Devansh Jhamnani, Activities & Employability Officer (**AEO**)
 Ravikiran Rajashekar, International Officer (**IO**)

The Chair welcomed everyone, and the meeting started at 12:00.

No	Item for Discussion	Notes	Action
1	Minutes of the Previous meeting (11.11.24)	<p>The Chair presented the minutes of the previous meeting, dated the 11th of November 2024 for the Officer Team's approval.</p> <p>The Officer Team approved the minutes as an accurate record of the meeting.</p>	<p>Noted</p> <p>Noted</p>
2	Officer updates from previous week	<p>EO noted an international student meeting, campaign priority group meeting, and work on student survey going out in December with a target of 200 responses. EO noted meeting with EPS students who are more positively engaged with the Guild and focus groups with EPS student reps. EO to invite AS and SM.</p> <p>WCO noted away day and meeting with committee for SANDAM.</p> <p>SO noted Sport Access Fund panel which had £36,000 worth of applications and highlighted some difficulties in doing a panel with people who have not done one before. SO noted CQAAC and Engagement Committee.</p> <p>President noted that Appointments Panel went well and resulted in 2 trustee appointments. President also highlighted the 125 stories about the university for the 125th anniversary planning. President noted that SPRCS went great and there was a lot of talk about the fees and maintenance loan.</p>	<p>EO</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
3	Officer Diaries	The Officer Team discussed their key meetings for the week ahead:	

		<p>SO – BUCS WM Chair catch up, WonkHE’s SU catch up, UBSport and Guild catch up about sports teams’ finances, sustainability action group, activities committee, BUCS WM regional meeting.</p> <p>WCO – Guild as a pro choice institution action group, CQAAC for CAL, student mental health conference in London, Coole insight catchup.</p> <p>EO – NUS campaign exchange, education advisory board.</p> <p>President – Dubai student association visit, Chancellor’s installation.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
4	Degree ceremonies dates	<p>The Officers discussed the upcoming degree ceremonies and decided which officer would attend each ceremony.</p> <p>JT flagged that the last day of the ceremonies clashed with Staff Forum and recommended extending the invitation to the PTOs and Student Trustees.</p>	<p>Noted</p> <p>Noted</p>
5	Renters’ rights bill Guild response	<p>WCO noted a meeting with the student voice team to write the Guild’s position on the bill and submit to the call for evidence from the government. WCO highlighted that a document has been drafted and asked the officers to review and come back with any comments.</p>	<p>Noted</p>
6	JUC agenda planning (03.12.24)	<p>JT flagged that JUC is on 03.12.24 and asked the officers for any items they would like included on the agenda.</p> <p>The officers highlighted VLS scheme, student recruitment 2025, Dubai visit update and Campus protests as potential agenda items.</p>	<p>Noted</p> <p>Noted</p>
7	Officer Projects	<p>President – work on WM conference</p> <p>EO – Short talks event, dome music room,</p> <p>SO – sport access fund document review, data collection about girls who use the gym.</p> <p>WCO – filming for SOS UK</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
8	Schools/Colleges/ Dubai Update	<p>Nothing to discuss.</p>	<p>Noted</p>
9	Part-Time Officers	<p>EO noted meeting with the Disabilities Officer to discuss disabled students.</p>	<p>Noted</p>
10	AOB	<p>Nothing to discuss.</p>	<p>Noted</p>

The meeting finished at 13:00.