

**Present**Alex Keen, Education Officer (**EO**)Syed Sadath, Guild President (**President**)Hope Aquilina, Welfare & Community Officer (**WCO**)Lara Parker, Sports Officer (**SO**)Devansh Jhamnani, Activities & Employability Officer (**AEO**) (Chair)Ravikiran Rajashekar, International Officer (**IO**)Ritakshi Maheshwari, Postgraduate Officer (**PGO**)**Also in Attendance**Jo Thomas, Chief Executive (**JT**)Amber Challinor, HR Coordinator (**AC**) (note taker)**Apologies**

The Chair welcomed everyone, and the meeting started at 12:00.

No	Item for Discussion	Notes	Action
1	<b>Minutes of the Previous meeting (18.11.24)</b>	<p>The Chair presented the minutes of the previous meeting, dated the 18th of November 2024 for the Officer Team's approval.</p> <p>Following some minor amendments, the Officer Team approved the minutes as an accurate record of the meeting.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p>
2	<b>Officer updates from previous week</b>	<p>President – Noted that both the Chancellor's installation and trip to Dubai were positive.</p> <p>EO – Noted that the panel with the WCO at the education advisory board went well.</p> <p>WCO – Also noted that panel went well. Noted that the mental health and wellbeing conference in London was good and some takeaways to share with the Guild.</p> <p>SO – Noted a positive BUCS WM meetings and a meeting with UB Sport regarding club finances.</p> <p>IO – Noted that the Dubai trip was positive.</p> <p>AEO – Noted that the Dubai trip was positive, noting talks with the careers and wellbeing teams.</p> <p>PGO – Noted positive meeting with the careers network team</p>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>

3	<b>Officer Diaries</b>	<p>The Officer Team discussed their key meetings for the week ahead:</p> <p><b>SO</b> – Swap shop, Sustainability Steering Group, GOG</p> <p><b>WCO</b> – Reclaim the night event, meeting with Student Minds, Campus and community safety group.</p> <p><b>EO</b> –NSS planning preparation, University Education committee, GOG</p> <p><b>President</b> – Council meetings, Bi-monthly catch up with the Food &amp; Beverage services director, Rent fees meeting.</p> <p><b>AEO</b> – Meeting with careers department team, UoB Xtra meeting, 121 with Worklink</p> <p><b>PGO</b> – Intro with Legal Services, Mentoring session, Drug and alcohol impact meeting</p> <p><b>IO</b> – International committee meeting, University Education committee meeting, GOG</p>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>
7	<b>Officer Projects</b>	<p>President – WM conference, Podcast series</p> <p>EO – Russell Group Students’ Unions international students research project</p> <p>SO – Swap shop</p> <p>WCO – Planning for the housing event in January</p> <p>IO – Working on Christmas events for international students</p> <p>AEO – Research study portal project</p>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>
8	<b>Schools/Colleges/ Dubai Update</b>	<p>The EO noted that a focus group would be running within EPS in the new year.</p> <p>The Officers who took part in the Dubai visit will debrief with the CEO and then email key updates to the Officer Team.</p> <p>The Officer Team discussed potential sports access initiatives for the Dubai campus.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>
9	<b>Part-Time Officers</b>	Nothing to discuss.	<b>Noted</b>
10	<b>AOB</b>	Nothing to discuss.	<b>Noted</b>

The meeting finished at 13:00.